



# JAMBOREE 2017

S t a f f   G u i d e



BOY SCOUTS OF AMERICA®

# A Message From the Jamboree Chairman



Dear Scouters:

I am pleased to welcome you as staff members of the 2017 National Scout Jamboree. “Live Scouting’s Adventure” is this Jamboree’s theme, and what better place than Scouting’s magnificent Summit Bechtel Family National Scout Reserve in West Virginia to seek and find the adventure of Scouting?

This Jamboree Staff Guide is provided as an initial reference to help you prepare for a safe and successful experience at the Summit. You should also follow the Jamboree website at [www.bsajamboree.org](http://www.bsajamboree.org) where we will post new information as it is developed and/or refined as well as information on any additional training for your particular position.

As you know, the Boy Scouts of America relies on the strength of its dedicated volunteers to accomplish its mission of “preparing young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law.” Your acceptance of a jamboree position makes you an integral part of accomplishing that mission in the delivery of Scouting’s flagship event, the National Scout Jamboree. As you provide service to others in your Jamboree role, you become a vital component of this ultimate adventure of Scouting. In doing so it is my hope that you, too, will find yourself renewed in your personal commitment to “Live Scouting’s Adventure.”

Thank you for joining the 2017 National Jamboree team and giving your time and talents to truly make this a mountain top experience for our youth. See you at the Summit!

Sincerely,

A handwritten signature in black ink, appearing to read 'Ralph de la Vega'.

Ralph de la Vega  
Chairman  
2017 National Scout Jamboree

## 2017 NATIONAL SCOUT JAMBOREE

The Summit Bechtel Family National Scout Reserve  
2550 Jack Furst Drive  
Glen Jean, WV 25846  
304-465-2800



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Revised April 2016



# Introduction

## Dates and Location

The 2017 National Scout Jamboree will be held Wednesday, July 19, through Friday, July 28, 2017, at the Summit Bechtel Family National Scout Reserve.

## Attendance

The 2017 Jamboree is being planned for 40,000 Boy Scouts, Venturers, and unit leaders, plus more than 9,000 staff members. Each unit consists of 36 Boy Scouts\* and four unit leaders or 32 to 36 Venturers and four to eight unit leaders, not to exceed a total of 40. Each Venturing crew will be made up of groups of 10 that will be grouped together prior to the jamboree to form complete crews of 40.

## Jamboree Startup

As stated in the application process, staff members will be asked to arrive before July 19. It is vital to adhere to arrival dates and times so that registration, food service, medical, housing, and public safety personnel are in place to process your arrival. Checking in on-site before your assigned arrival date will not be allowed.

## Jamboree Shutdown

At the conclusion of the jamboree on Friday, July 28, all equipment and supplies must be returned to their respective storage containers, and inventoried and accounted for by the staff members responsible for inventory prior to departure. All staff should confirm with staff advisers that everything is in order before departing the jamboree.

Some staff members may be scheduled to remain later than July 28 to accomplish any outstanding tasks.

\*All references to Boy Scouts or Scouts include Varsity Scouts.

# Staff Positions

## **Administration Group**

Accounting  
Banking  
Fire Service  
General  
HQ Support Staff  
IS Application Support  
IS Hardware Support  
Jamboree Operations Center  
Media—Hometown News  
Media—Local and National  
Medical Service/EMS  
Photography  
Physical Arrangements  
Registration  
Safety Service  
Security Service  
Videography  
Visitor Service Management

## **Logistics Group**

Equipment  
Food/Ice Distribution  
Logistics Support Team  
Movement Control  
Retail Food Operations  
Retail Store Operations  
Specialty Foods  
Staff Dining  
Warehousing  
Maintenance and Sanitation

## **Jamboree Program Group**

### **Stadium Experience**

Stadium Daily Programs  
Stadium Events and Ceremonies  
Stadium Shows  
Jamboree Band  
Patch Trading

### **Exhibits and Displays**

Alpha Phi Omega Exhibit  
Boy Scout Exhibit  
*Boys' Life* Exhibit  
Brownsea Island  
Chartered Organization Exhibits  
Cub Scout Exhibit  
Disabilities Awareness  
High-Adventure Base Exhibit  
International Display  
Merit Badges  
National BSA Exhibits  
Outside Vendor Displays  
Professional Recruiting Exhibit  
Regional Exhibits  
Sea Scouts Exhibit  
Summit Center Exhibits  
Alumni Relations  
Health and Fitness  
Military Action Center  
Museum of Scouting Heritage  
National Scouting Museum  
NESA  
Sustainability Treehouse  
WV Exhibit  
Venturing Exhibit



## **Adventure**

Adventure Courses:

- Climbing
- Challenge Course
- Zip Lines
- Canopy Tours

Aquatics and Boating

Extreme Sports:

- BMX Biking
- Mountain Biking
- Skateboarding
- Mountain Boarding
- Disc Golf

Hiking, Fishing, Nature, and Conservation

Off-site Outfitter Programs

Shooting Sports and Archery

## **Jamboree Trek and Messengers of Peace Day of Service**

Buckskin Village and Games

High-Adventure Safety Corps

Highland Games

Jamboree Trek, OA Guides

Messengers of Peace Day of Service,

OA Crew Leaders

OA Indian Village

OA Service Corps

Other Mountaintop Programs

Pioneering

## **Media**

Hometown News

Jamboree Radio

*Jamboree Today*

K2BSA

*BSA Leaders' Update*

## **Religious Experience**

Chaplains

Religious Support Staff

## **Technology Quest**

Technology Quest Exhibits

## **Visitor Experience**

Greeters and Facilitators

Main Visitors Center

Off-Site Arrival

Special Events

Summit Center Information

VIP Guides

## **Scout and Subcamp Operations Group**

International Support Team

Lost and Found

Postal Distribution

Camp Maintenance

Sanitation Coordination

Subcamp Staff

Base Camp Staff

Youth Services

Green Team (Recycling)

## Staff Qualifications

Jamboree staff positions are open to youth and adult men and women who meet the required qualifications. All applicants must:

- Have a current BSA membership.
- Complete Youth Protection training for both Boy Scout and Venturing programs (two separate courses) within one year of jamboree. All staff must complete regardless of age.
- Be able to arrive on-site at the jamboree up to one week before the jamboree (as deemed necessary by the service director over the area selected to serve).
- Be at least 16 years of age by the first day of the jamboree.
- Submit all registration fees online per the published payment schedule.
- Complete any jamboree-specific training, as deemed necessary by the service director of the area selected to serve.
- File a BSA Annual Health and Medical Record. Instructions to submit the record will be published online by mid-2016.
- Meet the medical and body mass index requirements.

Jamboree staff applications are submitted online directly to the Jamboree Department from the official jamboree website at [www.bsajamboree.org](http://www.bsajamboree.org).

## Youth Staff Opportunities

Youth staff will have the opportunity to serve in many of the jamboree groups and services listed on the staff application. The list of staff choices posted at [www.bsajamboree.org](http://www.bsajamboree.org) under “staff” reflects many areas that specifically request youth staff.

## Staff Clearance Procedure

The procedure for handling staff recruitment is as follows:

- The staff application is submitted online from the official jamboree website, [www.bsajamboree.org](http://www.bsajamboree.org).
- Local councils determine who may participate at a national jamboree. The home council will evaluate and determine the applicant’s qualifications. If approved by the local council, each application is then reviewed by the jamboree team. Under no circumstances should any individual be promised a staff position until their application has the approval of their council and the jamboree team. Once the application is fully approved, applications are routed to staff directors for selection.

- When selected, the prospective staff member is notified via email that the status of their application has changed. The applicant will follow the directions in the email on how to accept or decline an offered position.
- The staff application includes a section to list (in order of preference) three staff positions. The online application process does not guarantee a staff position, nor does it guarantee a staff position in one of the top three areas requested by the applicant. Every effort will be made to assign individuals to the staff group of their choice. However, a staffing opportunity could be offered from any area of the jamboree that needs assistance.

## Staff Orientation

The decision as to when, where, and how to train staff members in their jamboree assignments will be made by each group, service, or functional manager or director. Training will be required before staff members can begin their assignments.

Staff members can be trained by individual coaching or in a formal group. The staff training course outline should include the following:

**Personal Responsibilities:** Health, safety, personal equipment, special skills, Scouting ideals, leadership responsibilities, specific job assignments, and living arrangements.

**Camp Operations:** Organization, camp equipment, program, commissary operations, medical facilities, transportation, trading posts, postal service, telephone communications, sanitation, jamboree regulations, and Order of the Arrow Service Corps procedures.

## Financials

### Staff Fees

There will be three staff sessions during the 2017 National Scout Jamboree to allow multiple staffing options. Applicants will be able to select a session that best suits their schedule when applying to serve at the Jamboree:

- Session 1 (July 15-29, 2017)
- Session 2 (July 15-22, 2017)
- Session 3 (July 22-29, 2017)

For staff ages 16–25:

- Session 1 — \$425
- Session 2 — \$425
- Session 3 — \$425

For staff ages 26+:

- Session 1 — \$850
- Session 2 — \$425
- Session 3 — \$425



## Payment Schedule

Staff volunteer applicants are required to submit a \$150 deposit upon submission of the staff application. No further payments are due until a staff position has been offered and accepted. Once a staff member accepts a jamboree position, he or she is required to become current with the posted payment schedule within 15 calendar days of accepting the position.

Staff applicants are welcome to make payments per the payment schedule even if a position has not yet been confirmed, thus avoiding the need to catch up on payments once accepted.

Session 1 — Payment schedule for staff 16–25 years of age:

- \$150 deposit due at the time of application
- \$137.50 due on or before September 30, 2016 (A \$50 late fee will be assessed on October 1, 2016.)
- \$137.50 (or balance of fees) due on or before January 31, 2017 (A \$50 late fee will be assessed on February 1, 2017.)

Session 1 payment schedule for staff ages 26+:

- \$150 deposit due at the time of application
- \$350 due on or before September 30, 2016 (A \$50 late fee will be assessed on October 1, 2016.)
- \$350 (or balance of fees) due on or before January 31, 2017 (A \$50 late fee will be assessed on February 1, 2017.)

Sessions 2 and 3 — Payment schedule for all staff:

- \$150 deposit due at the time of application
- \$137.50 due on or before September 30, 2016 (A \$50 late fee will be assessed on October 1, 2016.)
- \$137.50 (or balance of fees) due on or before January 31, 2017 (A \$50 late fee will be assessed on February 1, 2017.)

Payments may also be submitted in increments at a frequency suitable to the applicant, as long as the total payment amount due by each deadline is met. Payments will only be accepted electronically, via a credit, debit, or gift card.

Should an applicant not be selected for a position, their deposit and any subsequent payments that have been submitted are 100 percent refundable. Refunds will be processed back to the credit card used to submit the payment after the close of the jamboree. Should a position be offered but declined by the applicant—either directly or by not responding to the offer during the allotted time—all submitted fees are subject to the posted refund policy.

## Refund Policy

All requests for refunds must be submitted in writing to 2017jamboree@scouting.org. All refund requests received before March 31, 2017, will be processed within six to eight weeks upon receiving the request. All refund requests received on or after April 1, 2017, will be processed six to eight weeks AFTER the close of the jamboree.

Note the following decisions regarding refund requests:

- In cases where the applicant has shifted from jamboree staff to council participant (e.g., a registered staff member who will be needed instead as a council contingent leader), a full refund will be made regardless of the date of the request.
- If the request is for any volunteer staff position and a position has not yet been offered, all submitted fees are refundable. If a position has been offered, regardless of whether or not it has been accepted:
  - \$75 is nonrefundable through December 31, 2016.
  - \$175 is nonrefundable from January 1, 2017 through April 30, 2017.
  - No fees are refundable in the case of requests received after April 30, 2017.
- If the request is made due to military orders, a relocation caused by an employment change, or a documented medical condition:
  - 100 percent is refundable through December 31, 2016.
  - \$25 is nonrefundable from January 1, 2017 through March 31, 2017.
  - \$50 is nonrefundable from April 1, 2017 through May 30, 2017.
  - \$75 is nonrefundable from June 1, 2017 through June 30, 2017.
  - No fees are refundable in the case of requests received after June 30, 2017.

## Agreement Statements

### Staff Acceptance Statement

If accepted, I agree I will:

- Pay the jamboree fee on or before the payment deadline(s).
- Provide and arrange my own transportation to and from the jamboree.
- Provide an official BSA Annual Health and Medical Record with a physical exam signed by a certified and licensed health-care provider—physician (MD or DO), nurse practitioner, or physician assistant—dated no more than one year before the last day of the jamboree.
- Obtain the required immunizations.
- Ensure both Boy Scout and Venturing Youth Protection trainings are current (not older than one year from my reporting date).
- Review the following risk factors with my certified and licensed health-care provider:

Factors include, but are not limited to, excessive body weight, heart disease, hypertension (high blood pressure), diabetes, seizures, lack of appropriate immunizations, asthma, allergies/anaphylaxis, muscular/skeletal injuries, psychiatric/psychological and emotional difficulties.

There is no reason why my health would limit full jamboree participation, or I will document all limitations on the jamboree health record.

If accepted, I understand I may be required to arrive on-site up to, but not limited to, one week prior to the jamboree start date (as determined by the jamboree service director). This early arrival would allow for training and assistance with final preparations for contingent unit arrivals. I understand that the specific length of time that I will be required to be on-site will be determined by my service director in order to ensure that all areas are fully staffed and that all needs are met.

### Staff Terms and Conditions Waiver

In consideration of the benefits to be derived from participation in the 2017 National Scout Jamboree, any and all claims against the Boy Scouts of America or its local councils; the United States of America; the state of West Virginia; or any of the officers, employees, agents, or other representatives of any of them; or any other persons working under their direction or engaged in the conduct of their affairs, arising out of any accident, illness, injury, damage or other loss or harm to or incurred or suffered by the applicant named above or to his property, in connection with or incidental to the 2017 National Scout Jamboree, including preliminary training and travel, are hereby expressly waived by the parents/guardian and the applicant.

### Staff Code of Conduct

- The unit's adult leaders are responsible for the supervision of their troop or crew members, maintaining discipline, security, and enforcing the Jamboree Code of Conduct.
- I will be guided by the Scout Oath and Scout Law and will obey all U.S., local, and state laws.
- I will set a good example by keeping myself neatly dressed and presentable and will wear my jamboree credentials at all times.
- I will attend all scheduled programs and participate as required in cooperation with other unit members and leaders.
- In consideration of other unit participants, I agree to follow published bedtime and sleep schedules.
- I will be responsible for keeping my tent and personal gear clean and neat and labeling all personal gear.
- I will adhere to all jamboree recycling policies and regulations. I will not litter.
- I understand that the possession or consumption of alcoholic beverages or illegal drugs is prohibited at the jamboree.
- I understand that serious and/or repetitive behavior violations, including cheating, stealing, dishonesty, fighting, and cursing, may result in expulsion from the jamboree or serious disciplinary action and loss of privileges. The jamboree headquarters must be contacted for the expulsion procedure to be invoked. There are no exceptions.

- I understand that gambling of any form is prohibited.
- I understand that possession of lasers of any type and possession or detonation of fireworks is prohibited.
- I will demonstrate respect for unit and jamboree property and be personally responsible for any loss, breakage, or vandalism of property as a result of my actions. Neither unit leaders, nor the Boy Scouts of America will be responsible for loss, breakage, or theft of personal items. I will label all my personal items. I recognize that theft will be grounds for expulsion.
- I will obey the safety rules and instructions of all supervisors and staff members.
- I understand that, in accordance with U.S., local, and state laws, firearms and weapons are prohibited in the possession of all jamboree participants unless otherwise specifically authorized by the Boy Scouts of America.
- As a jamboree staff member, I agree to complete the BSA Youth Protection training within one year of the last day of the jamboree, both Boy Scout and Venturing.
- I understand that hazing has no place in Scouting; nor do running the gauntlet, belt lines, and similar acts of physical punishment.
- I understand that all participants and staff members may only bring items specified on the equipment list provided by the Jamboree Department, National Council.
- I understand I must have a current photo ID in my possession at all times.

Violation of this Code of Conduct, or any other conduct deemed to be inconsistent with the values of Scouting, may result in expulsion from the jamboree at the individual's own expense and could result in revocation of BSA membership.

# What to Bring

It is important to pack the right things.

## Personal Gear

2'x2'x3' duffel bag

Sleeping bag (lightweight in stuff sack with 30-degree rating is good)

Reusable lunch bag (Staff will be eating breakfast and dinner in the staff dining hall, and you can pick up a Summit-2-Go lunch after breakfast to put in your reusable bag. Disposable plastic bags will not be provided.)

Coffee cup

Two 1-liter water bottles

Toiletry kit (keep it small—a drawstring bag is recommended so you can hang your kit while in the wash facility)

Two bath towels

Two hand towels

Flashlight

Sunscreen

Day pack

Eating kit (base camp and subcamp staff only)

## Clothing

Two field uniforms (Class A)

Good, broken-in hiking boots

Lace-up shoes (lightweight sports)

Rain gear (lightweight)

Scout headgear

One jacket or sweatshirt (synthetic is good)

Two sets of sleep clothes

Five pairs of underwear

Four or five Scout/jamboree T-shirts/polo/

activity shirts (antimicrobial synthetic is good)

Three or four BSA uniform shorts/longs

Three or four pairs of BSA socks

One BSA belt

Two or three good pairs of hiking socks

Two or three pairs of other socks

Note: Arrival day, Saturday stadium show, Sunday religious observances, and departure day are uniform days; other times may be determined by your staff leader. Other days are Scout/jamboree T-shirts or activity shirts with uniform shorts/longs.

## Optional

Air or travel pillow

Swimsuit

Water shoes

Sunglasses

Solar camp shower (three-gallon)

The Summit has a network of tanks, pipes, and filters that serves as our greywater system. As a result of the greywater system and the ambient-temperature showers, the amount of water required per person has been reduced by nearly two-thirds. And by reusing our water, the size of the wastewater system has been reduced by half.

We are so excited that our Scouts and Scouters are finding inexpensive, renewable ways to heat the water for showers. We just ask that you remain respectful of the overall water-consumption goals on-site. If you are considering a solar camp shower, please limit yourself to three gallons or less in size. Your water-resourcefulness will go a long way in making sure the Summit's systems are not overstressed.

## Transportation

Transportation information will be provided in 2016 as soon as it becomes available. This information will include transportation options and contact information.

### Staff Arrivals

Upon arrival at the check-in point, proceed to the closest greeter tent to receive your personalized check-in form. The form will reflect the status of all the requirements that must be met before check-in can be completed and credentials can be handed out. The registration greeters will direct staff to the appropriate location based on the status of their requirements.

Also on each form will be a public health questionnaire pertaining to any illnesses that may have arisen during travel. This must be completed by the jamboree staff before obtaining credentials.

Once all requirements are completed, proceed to the Registration HQ to pick up jamboree credentials. Stations will be designated by alphabet of last name.

Having all the requirements met before arriving on-site will dramatically cut the length of time spent on the check-in process. ALL requirements must be met before leaving the Registration area.

### Private Vehicles

For those of you traveling with your own vehicle, please refer to the following policies:

- In the coming months, we will have instructions as to where the check-in process will be physically located.
- You will be given instructions on where to park your vehicle.
- After you have parked your vehicle in storage, you will be transported to your designated camping area via bus with all of your belongings.
- You will have intermittent opportunities to access your vehicle during the jamboree. A shuttle service will be established for that purpose.

Vehicular traffic will be kept to a minimum at the Summit.

### Staff Facilities

- All staff will be housed in tents at various locations, depending on their job assignment.
- No personal or private tents are allowed.
- There will not be electricity provided for each tent; however, there will be charging areas available.
- Comfortable cots will be provided.
- There will be medical facilities located at the Staff Base Camp.



## Lost and Found

To guard against the loss of valuables, staff should:

- Mark uniforms and personal equipment with your name, home address, and subcamp number.
- If you find an item at the jamboree that is not yours, please take the item(s) to the nearest Lost and Found area.

## Recycling

A comprehensive waste removal and recycling program for the 2017 National Jamboree will be provided during 2016 and will be published as soon as it is available.

## Base Camp and Subcamp Operations

As we embark on a very new and exciting jamboree at the Summit, we are expanding our model as it relates to living quarters and activities. As most of you might be accustomed to at past jamborees, the base camps and subcamps will not be operated by specific regions; we will follow a more “world jamboree” approach of living at the Summit. Here are some specifics to help you understand what to expect:

- There will be five participant base camps and one staff base camp.

- There will be four subcamps per base camp.
- The subcamps will be divided into five neighborhoods per subcamp (10 Scouting units per neighborhood).
- Troops/Venturing patrols will be camping beside other Scouting units from all over the country.
- Each base camp and subcamp will have staff leadership from different regions.
- Two youth participants will room together in one tent.
- Each adult leader will have their own individual tent. Both the youth and leader participant tents will be dome-style tents with very nice cots provided.
- All individual units will be preparing their meals in their assigned living area.
- All program activities will be occurring outside the base camp and subcamp areas.
- There will be headquarters areas within each subcamp for assistance.
- There will be medical facilities in each of our six base camps.
- Staff members will be dining in one centralized staff dining hall.
- Staff members will be sleeping in spacious four-person tents with cots included.

## Food Services

The mission of the food service team is to provide well-balanced meals that are nutritious to jamboree participants and staff and to operate all concession operations at the jamboree site.

### Food Service Operations

The food service team is divided into three major areas:

- The first area is base camp food distribution. Although all areas of the food service team are important, most of our customers are in the base camps. The food service team is responsible for the proper and timely delivery of grocery items to grocery stores that will be set up in each base camp. The team is developing a cookbook with menus that will help guide units as they shop for their meals.
- The second area of the food service team is staff dining service. Most of the staff at the jamboree will eat in a dining facility operated by a contract catering company. Staff dining service works with the catering company to manage the dining facilities.
- The third area of food service is retail food. The retail food staff will operate and manage all concession areas including a unique snack bar for staff in the staff base camp.

### Ice Distribution

Ice is managed by the food service team and will be delivered to the program and support venues at the jamboree. In an effort to cut down on vehicle traffic, the ice staff is

establishing additional ice distribution points around the jamboree. Designated staff will be able to pick up the ice at the distribution point and take it to their respective areas. The ice staff will restock the distribution points.

### Special Diets

The food service team will aid Scouts, leaders, and staff who have special dietary requirements in the following ways:

Scouts and leaders attending the jamboree will be able to choose their meals under a new model of food distribution where units go to a designated “grocery store” in or near their base camp area and select from a wide variety of common grocery items to prepare their meals. The grocery store plan will include products that accommodate kosher, halal, gluten-free, vegetarian, and vegan diets; a list of items that the food service team plans to carry in the grocery stores will be published in advance of the jamboree and will indicate which items meet these dietary restrictions. The items will be labeled with industry standard symbols for dietary restriction, such as one finds when shopping at home. Food items that are appropriate for the diets listed above will also be included in the offerings at the staff dining hall.

During registration each Scout, leader, and staff member will be asked to indicate whether he or she has dietary preferences or restrictions. The food service team will use this information to determine the extent those items will be stocked at the grocery stores and how many staff wish to have those special diets supported at the staff dining

hall. It is important that anyone with a special diet indicates this during the online registration process.

The food service team recognizes that there are many diets and dietary restrictions for other reasons. Persons with specific diets (e.g., low calorie, low carbohydrate) or food allergies (e.g., citrus fruit, dairy, eggs, fish, nuts/peanuts) should avoid the prohibited items in the grocery stores and while cooking in camp or in the staff dining hall. In addition, be aware that the food service team is not capable of satisfying all of the many conceivable dietary needs. Therefore, anyone who has other special food requirements due to medical reasons—and is attending jamboree after medical permission is granted—should make arrangements to meet that need by bringing nonperishable food items with them, much as they would bring medications.

## **Be Prepared**

We are very excited about the jamboree and are pleased that you are interested in attending as a staff member. The Summit is a physically demanding facility, and minimum physical fitness standards will be enforced. While the jamboree is not as strenuous as an extended high-adventure trek, it will be appreciably more demanding due to the Summit's mountain location.

Some of our geographic features at the Summit include:

- Mean elevation of 2,500 feet above sea level
- Frequent elevation changes from base camps to activity areas and all points in between

We want your 2017 National Scout Jamboree experience to be the best 10 days of your life! Go to [www.bsajamboree.org](http://www.bsajamboree.org) and please read carefully the Be Prepared policy, and you will be on your way!

## **What to Expect in 2017**

**Transportation:** Staff transportation will be enhanced. Assuming a reasonable level of fitness, no staff member will be required to walk longer than 30 minutes between their place of lodging and their assigned work station.

**Time off:** Sufficient staff will be recruited and schedules developed to ensure staff members receive at least the equivalent of one full day off during the Jamboree. Staff work hours will allow them an opportunity to visit and enjoy other areas of the Jamboree outside their assigned work area. Provisions will be made for those desiring to explore the local area surrounding the jamboree during their day off.

**Communications:** A robust communications strategy will be developed and executed to keep staff members informed from the date they register as a staff member through the last day of the jamboree.

**Lunch:** We will make modifications to enhance the number and variety of lunch choices consistent with the requirement to maintain a “shelf stable” lunch menu given the demands of our site. We will provide supplemental items for our staff members in more active program areas to ensure an appropriate level of caloric content for their anticipated level of activity.

**Lodging:** While capacity constraints of the Summit prevent two-person tent accommodations, staff members will be

provided the opportunity to preselect their tent-mates up to one month prior to the jamboree.

**Staff village:** The staff village(s) will provide an area designed for staff members to relax, enjoy recreation, and refresh themselves in the company of other staff. Retail food/beverage stands will be incorporated in this design as well as an area for athletic competition.

**Showers:** We will explore options to create some increase in water temperature; however, any solution will need to be consistent with our sustainability focus on conserving water and energy.

**Laundry service:** Laundry service will continue to be available for staff members who desire it.

**Staff photos:** Official staff photos of individual teams will be taken, and staff members will have the opportunity to purchase photos of their choosing.

## Physical Fitness

Obesity and being overweight have been shown to increase the likelihood of certain diseases and other health problems: hypertension, heart attack, dyslipidemia, and stroke. Anyone who is obese and has multiple risk factors for cardiovascular/ cardiopulmonary disease would be at much greater risk of suffering an acute cardiovascular/ cardiopulmonary event from the environmental stresses of the Summit. Our goal is to prevent any serious health-related event from occurring, and ensure that all of our participants and staff are “physically strong.”

The Centers for Disease Control is the national body that monitors our overall health as a country, and it makes recommendations to help us stay or become healthy. The CDC suggests using a body mass index as a screening tool for obesity; it is easy and only requires knowing your height and weight. The BMI is a governmental calculation based on nationwide statistics that take into account variables that include geography, age, and sex. The simple online calculator to determine your BMI can be found at [www.cdc.gov/healthyweight/assessing/bmi/](http://www.cdc.gov/healthyweight/assessing/bmi/).

The CDC defines the BMI Healthy Weight as follows:

- If your BMI is less than 18.5, it falls within the “underweight” range.
- If your BMI is 18.5 to 24.9, it falls within the “normal” or Healthy Weight range.
- If your BMI is 25.0 to 29.9, it falls within the “overweight” range.
- If your BMI is 30.0 or higher, it falls within the “obese” range.

We know the BMI is just one of the factors to be considered, and we will take those other “co-morbidities” into account as we make our decisions about an individual’s inclusion in the jamboree.

Accordingly, it is the policy of the 2017 National Scout Jamboree that:

- The national jamboree will uphold a decision by an applicant’s personal health-care practitioner to deny participation for medical reasons.

- The national jamboree will accept applicants who are recommended for participation by their health-care practitioner and who have a BMI of 31.9 or less.
- The jamboree medical staff will review all applicants with a BMI of 32.0 to 39.9 and consider jamboree participation based on 1) health history, 2) submitted health data, and 3) recommendation of the applicant's personal health-care provider. For applicants with a BMI higher than 31.9, a recommendation of "no contraindications for participation" by the applicant's personal health-care provider does not necessarily guarantee full jamboree participation. The jamboree medical staff will have final determination of full jamboree participation.
- The national jamboree will consider for participation applicants with a BMI of 32.0 to 39.9 and/or one of the following risks:
  - Hypertension
  - Diabetes mellitus
  - Tobacco use
  - Dyslipidemia
  - Prior heart attack
  - Coronary angioplasty/stent
  - Prior stroke or transient ischemic attack (TIA), coronary artery surgery
  - Family history of premature (before age 55) coronary artery disease
  - Sleep apnea requiring CPAP or BiPAP + COPD

Applicants may be requested to provide further documentation, including cardiac testing, pulmonary testing, or further information from their physician, to ensure the applicant's ability to participate.

Jamboree medical services will provide specific instructions to the practitioner to determine eligibility.

The jamboree cannot accept for participation any adult applicant with a BMI of 40.0 or higher.

## **Tobacco Policy**

The current *Guide to Safe Scouting* states:

"Adult leaders should support the attitude that they, as well as youths, are better off without tobacco in any form and may not allow the use of tobacco products at any BSA activity involving youth participants. All Scouting functions, meetings, and activities should be conducted on a smoke-free basis, with smoking areas located away from all participants."

Accordingly, it is the policy of the 2017 National Scout Jamboree that:

Smoking and the use of smokeless tobacco are prohibited in all national jamboree buildings, tents, and vehicles. While in BSA uniform and/or on duty, smoking or the use of smokeless tobacco is not permitted.

The use of tobacco by visitors or off-duty non-uniformed staff or leaders will be restricted to designated areas.

## Alcohol Policy

The following statement is approved by the National Executive Board of the Boy Scouts of America.

The current *Guide to Safe Scouting* states:

“It is the policy of the Boy Scouts of America that the use of alcoholic beverages and controlled substances is not permitted at encampments or activities on property owned and/or operated by the Boy Scouts of America, or at any activity involving participation of youth members.”

Accordingly, it is the policy of the 2017 National Jamboree that:

Alcoholic beverages and controlled substances are not permitted on the national jamboree site.

## Medical Requirements

Weather conditions at the jamboree can range from hot and humid to milder temperatures in the evenings. Rain is more common at the Summit due to its location in the Appalachian Mountains. Jamboree activities are very strenuous, and this jamboree’s programs are different from any jamboree experience before. Therefore, it is very important to drink plenty of water at the jamboree and arrive at the jamboree fit and prepared.

### Physical Examination

All participants must submit a certification of physical fitness on the official form. Maintenance of good health in a jamboree camp is of utmost importance, and it is with this objective in mind that the following must be enforced:

1. Participants will be expected to get a complete examination by a licensed health-care practitioner.
2. It is recommended that the examination take place not less than 75 days or more than 11 months before departure to the jamboree.
3. Participants will go through a medical screening prior to arrival. It is imperative that all medical forms are submitted by the published deadlines so that prior approval for participation occurs before you leave for the jamboree. In the event a leader is found medically unfit upon arrival at the Summit, they cannot serve and must return home at their own expense.

### Immunizations

When attending Boy Scouts of America programs or activities that require an Annual Health and Medical Record or specialty physical exam to be completed, it is required to have a current tetanus immunization. The following immunizations are strongly recommended:

- Hepatitis A
- Hepatitis B
- Diphtheria, pertussis
- Meningococcal
- Polio
- Measles, mumps, and rubella
- Varicella
- Influenza



## Exceptions to Immunization on Medical or Religious Grounds

If there is a medical or religious reason why you cannot comply with vaccination requirements, obtain a statement to that effect from a physician if it is an exemption on medical grounds. If you aren't immunized due to religious reasons, you must also provide a statement to that effect. That statement must include specific reasons so it can be given full consideration by the jamboree medical staff. These statements need to be submitted along with your medical form.

## Visitors

The jamboree will be open to visitors on certain days. As soon as the schedule and fees are available, they will be published on [www.bsajamboree.org](http://www.bsajamboree.org).

## Religious Observances

Chaplains representing many faiths will be at the jamboree to conduct services and provide personal counseling. Participants and staff also are encouraged to visit the religious relationships area in the Summit Center. Religious observances and chaplain services for Scouts, leaders, and staff of all faiths will be coordinated by a chaplain.

There will be special religious services for all faiths in the Summit Center on Sunday. Jamboree chaplains of many faiths will ensure that religious needs of staff and participants will be met.

## Insurance

Accident and sickness insurance will be provided to all those attending the 2017 National Scout Jamboree. The cost of this insurance is included as part of the jamboree fee.

Jamboree coverage for registered members of the BSA is effective from the time staff arrives on site until they depart the site at the end of their assignment. Council insurance policies cover travel periods between their home and the Jamboree site.

Scouts and leaders who are registered for official pre- or post-jamboree tourist trips will be covered during that period as well as part of their council's insurance coverage. There is no coverage for any unofficial pre- or post-jamboree tourist trips. Scouts and leaders are also covered under this program during their pre-jamboree training.

Scouts and leaders attending the jamboree as representatives of international Scout associations will be covered from their time of arrival in the United States to their arrival at the jamboree site, during their stay at the jamboree, and during the return to the point of departure from the United States. Jamboree staff members are also covered on the same basis. Coverage is not applicable to employees of the BSA (National and local councils) while they are covered by any statutory workers' compensation policy.

**Boy Scouts of America**  
**Suspected Child Abuse Reporting Form**

The following information was provided to: (name/position)

\_\_\_\_\_

Phone No. and address

\_\_\_\_\_

Additional witness:

\_\_\_\_\_

(Name/Phone No./Address)

\_\_\_\_\_

Name of suspected abuser

\_\_\_\_\_

Address

\_\_\_\_\_

Phone No.

\_\_\_\_\_ Scouting position

\_\_\_\_\_

Child's name

\_\_\_\_\_ Date of birth

\_\_\_\_\_

Jamboree unit number

\_\_\_\_\_ Address

\_\_\_\_\_

Parent's name

\_\_\_\_\_

Address

\_\_\_\_\_ Phone No.

\_\_\_\_\_

Physical indicators observed

\_\_\_\_\_

\_\_\_\_\_

Behavioral indicators observed

\_\_\_\_\_

\_\_\_\_\_

Other indicators observed/known

\_\_\_\_\_

\_\_\_\_\_

Reporter's name and position

\_\_\_\_\_

Date of report

\_\_\_\_\_ Signature

\_\_\_\_\_

Printed name

\_\_\_\_\_

## 2017 NATIONAL JAMBOREE DAILY SCHEDULE

|                    | Wednesday<br>7/19/2017   | Thursday<br>7/20/2017* | Friday<br>7/21/2017* | Saturday<br>7/22/2017 | Sunday<br>7/23/2017 | Monday<br>7/24/2017* | Tuesday<br>7/25/2017* | Wednesday<br>7/26/2017* | Thursday<br>7/27/2017 | Friday<br>7/28/2017 |               |                 |                 |                     |                 |                 |                 |                 |                 |        |
|--------------------|--|------------------------|----------------------|-----------------------|---------------------|----------------------|-----------------------|-------------------------|-----------------------|---------------------|---------------|-----------------|-----------------|---------------------|-----------------|-----------------|-----------------|-----------------|-----------------|--------|
| <b>Theme</b>       | <b>REVEILLE</b>  |                        |                      |                       |                     |                      |                       |                         |                       |                     |               |                 |                 |                     |                 |                 |                 |                 |                 |        |
| 6 a.m.             | Units<br>Depart<br>5 a.m.<br>to<br>NOON<br><br>Staff Begins<br>to Depart<br>NOON<br>to<br>9 p.m. |                        |                      |                       |                     |                      |                       |                         |                       |                     |               |                 |                 |                     |                 |                 |                 |                 |                 |        |
| 7 a.m.             |  |                        |                      |                       |                     |                      |                       |                         |                       |                     |               |                 |                 |                     |                 |                 |                 |                 |                 |        |
| 7:30 a.m.          |  |                        |                      |                       |                     |                      |                       |                         |                       |                     |               |                 |                 |                     |                 |                 |                 |                 |                 |        |
| 8 a.m.             |  |                        |                      |                       |                     |                      |                       |                         |                       |                     |               |                 |                 |                     |                 |                 |                 |                 |                 |        |
| 9 a.m.             |  |                        |                      |                       |                     |                      |                       |                         |                       |                     |               |                 |                 |                     |                 |                 |                 |                 |                 |        |
| 9:30 a.m.          |  |                        |                      |                       |                     |                      |                       |                         |                       |                     |               |                 |                 |                     |                 |                 |                 |                 |                 |        |
| 10 a.m.            |  |                        |                      |                       |                     |                      |                       |                         |                       |                     |               |                 |                 |                     |                 |                 |                 |                 |                 |        |
| 10:30 a.m.         |  |                        |                      |                       |                     |                      |                       |                         |                       |                     |               |                 |                 |                     |                 |                 |                 |                 |                 |        |
| 11 a.m.            |  |                        |                      |                       |                     |                      |                       |                         |                       |                     |               |                 |                 |                     |                 |                 |                 |                 |                 |        |
| 11:30 a.m.         |  |                        |                      |                       |                     |                      |                       |                         |                       |                     |               |                 |                 |                     |                 |                 |                 |                 |                 |        |
| Noon               | Adventure areas and Summit Center<br>open per below  |                        |                      |                       |                     |                      |                       |                         |                       |                     |               |                 |                 |                     |                 |                 |                 |                 |                 |        |
| 12:30 p.m.         |  |                        |                      |                       |                     |                      |                       |                         |                       |                     |               |                 |                 |                     |                 |                 |                 |                 |                 |        |
| 1 p.m.             |  |                        |                      |                       |                     |                      |                       |                         |                       |                     |               |                 |                 |                     |                 |                 |                 |                 |                 |        |
| 2 p.m.             |  |                        |                      |                       |                     |                      |                       |                         |                       |                     |               |                 |                 |                     |                 |                 |                 |                 |                 |        |
| 3 p.m.             |  |                        |                      |                       |                     |                      |                       |                         |                       |                     |               |                 |                 |                     |                 |                 |                 |                 |                 |        |
| 4 p.m.             |  |                        |                      |                       |                     |                      |                       |                         |                       |                     |               |                 |                 |                     |                 |                 |                 |                 |                 |        |
| 5 p.m.             |  |                        |                      |                       |                     |                      |                       |                         |                       |                     |               |                 |                 |                     |                 |                 |                 |                 |                 |        |
| 6 p.m.             |  |                        |                      |                       |                     |                      |                       |                         |                       |                     |               |                 |                 |                     |                 |                 |                 |                 |                 |        |
| 7 p.m.             |  |                        |                      |                       |                     |                      |                       |                         |                       |                     |               |                 |                 |                     |                 |                 |                 |                 |                 |        |
| 7:30 p.m.          |  |                        |                      |                       |                     |                      |                       |                         |                       |                     |               |                 |                 |                     |                 |                 |                 |                 |                 |        |
| 8 p.m.             | DINNER   |                        |                      |                       |                     |                      |                       |                         |                       |                     |               |                 |                 |                     |                 |                 |                 |                 |                 |        |
| 8:30 p.m.          |  |                        |                      |                       |                     |                      |                       |                         |                       |                     |               |                 |                 |                     |                 |                 |                 |                 |                 |        |
| 9 p.m.             |  |                        |                      |                       |                     |                      |                       |                         |                       |                     |               |                 |                 |                     |                 |                 |                 |                 |                 |        |
| 9:30 p.m.          |  |                        |                      |                       |                     |                      |                       |                         |                       |                     |               |                 |                 |                     |                 |                 |                 |                 |                 |        |
| 10 p.m.            |  |                        |                      |                       |                     |                      |                       |                         |                       |                     |               |                 |                 |                     |                 |                 |                 |                 |                 |        |
| Adventure Areas    |  |                        |                      |                       |                     |                      |                       |                         |                       |                     | NOON - 5 p.m. | 8 a.m. - 5 p.m. | 8 a.m. - 5 p.m. | 8 a.m. - 5 p.m.     | Closed          | 8 a.m. - 5 p.m. | 8 a.m. - 5 p.m. | 8 a.m. - 5 p.m. | 8 a.m. - 4 p.m. | Closed |
| **** Summit Center |  |                        |                      |                       |                     |                      |                       |                         |                       |                     | NOON - 5 p.m. | 8 a.m. - 5 p.m. | 8 a.m. - 5 p.m. | 8 a.m. - 5 p.m.     | 1 p.m. - 5 p.m. | 8 a.m. - 5 p.m. | 8 a.m. - 5 p.m. | 8 a.m. - 5 p.m. | 8 a.m. - 4 p.m. | Closed |
| Visitor Hours      |  |                        |                      |                       |                     |                      |                       |                         |                       |                     | None          | None            | 9 a.m. - 5 p.m. | 9 a.m. - Show close | 1 p.m. - 5 p.m. | 9 a.m. - 5 p.m. | 9 a.m. - 5 p.m. | 9 a.m. - 5 p.m. | 9 a.m. - 4 p.m. | None   |
|                    |  |                        |                      |                       |                     |                      |                       |                         |                       |                     | TAPS          |                 |                 |                     |                 |                 |                 |                 |                 |        |
|                    |  |                        |                      |                       |                     |                      |                       |                         |                       |                     | ALL QUIET     |                 |                 |                     |                 |                 |                 |                 |                 |        |
|                    | Closing Show 6 p.m. - 7:30 p.m.  |                        |                      |                       |                     |                      |                       |                         |                       |                     |               |                 |                 |                     |                 |                 |                 |                 |                 |        |
|                    | OA Show 7-8 p.m.   |                        |                      |                       |                     |                      |                       |                         |                       |                     |               |                 |                 |                     |                 |                 |                 |                 |                 |        |
|                    | Lower Colors Daily   |                        |                      |                       |                     |                      |                       |                         |                       |                     |               |                 |                 |                     |                 |                 |                 |                 |                 |        |

\* Special program days:  
 Whitewater rafting: \*\*2,800 Scouts per day on the river  
 Day of Service: \*\*\*6,000 Scouts per day offsite on service projects  
 Garden Ground Mountain Hike: 6,000 Scouts per day hike to Garden Ground Mountain

\*\* Various dedication ceremonies will be scheduled throughout the Jamboree  
 \*\*\* Jewish and Muslim services to be held during this period  
 \*\*\*\* All activities may not be available during these times